**Schools Animal Ethics Committee (SAEC)**

**Form D: Annual Report 2015**

**To be completed by all schools and colleges at the end of each year and sent to the school system or sector SAEC Executive Officer by the last day of Term 4.**

**For information on category of animal use, please refer to the** [SAEC website](http://www.det.wa.edu.au/curriculumsupport/animalethics/detcms/navigation/animal-use-decisions/?page=9&tab=Main#toc9)

**Scan and email completed report, using *Your School Name* Form D in the subject line, to The AISWA SAEC Executive Officer at the Association of Independent Schools of WA (AISWA) at** **reception@ais.wa.edu.au**

Name of school or college

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School Animal Use Licence Number

(if the school has one)

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Please tick the box if **NO** animals have been used for **SCIENTIFIC** purposes this year

If this box is ticked, go to page 3. Please sign the form, scan the whole document, use the school name to name the scanned document and email to AISWA - **reception@ais.wa.edu.au**.

**Please check with all sections of the school including Kindergarten, Pre-primary, Primary, Middle School and Secondary.**

**Details of Animals Used for SCIENTIFIC purposes ONLY.**

Check the categories of scientific use from

[**http://www.det.wa.edu.au/curriculumsupport/animalethics/detcms/navigation/animal-use-decisions/?page=9&#toc9**](http://www.det.wa.edu.au/curriculumsupport/animalethics/detcms/navigation/animal-use-decisions/?page=9&#toc9)

|  |  |
| --- | --- |
| **Category** | **Description** |
| **1** | Observational studies of animals involving no direct contact by students. |
| **2** | Basic handling, feeding and care of animals. No breeding (except fish). |
| **3** | Minor conscious disruption to animal's condition or behaviour.*This category includes* ***planned*** *breeding and chicken egg hatching activities.* |
| **4** | Procedures requiring recovery.**Note**: surgical, invasive and other painful procedures must not be carried out in schools or colleges. |
| **5** | Activities requiring the death of an animal. |

**Please note:** The use of dead animals (eg. rats) or parts of animals (eg. organs/bones) supplied from a licenced source (eg. Murdoch ARC or Southern Biological) or from the local butcher are NOT required to be reported.

Animals **NOT** used for **SCIENTIFIC** purposes are **NOT** to be reported on this form. eg. fish kept in aquarium in front office, the boarding house cat, the Sustainability Garden chickens.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Animal** | **Species Category** | **Number of**  | **Number of**  | **Category of animal use** |
|   |   | **Animals Used** | **Student involved** | **1** | **2** | **3** | **4** | **5** |
| **Amphibians** |   |  |  |  |  |  |  |  |
|   | 90 Native amphibian |  |  |  |  |  |  |  |
|   | 91 Exotic amphibian |  |  |  |  |  |  |  |
| **Amphibians Total** |   |  |  |  |  |  |  |  |
| **Aquatic animals** |   |  |  |  |  |  |  |  |
|  | 30 Fish |  |  |  |  |  |  |  |
| **Aquatic animals Total** |   |  |  |  |  |  |  |  |
| **Birds** |   |  |  |  |  |  |  |  |
|  | 20 Poultry, chicken egg hatching |  |  |  |  |  |  |  |
|   | 20 Poultry, chickens |  |  |  |  |  |  |  |
|   | 20 Poultry, duck egg hatching |  |  |  |  |  |  |  |
|   | 20 Poultry, geese |  |  |  |  |  |  |  |
|  | 21 Exotic Captive |  |  |  |  |  |  |  |
|  | 23 Native Captive |  |  |  |  |  |  |  |
| **Birds Total** |   |  |  |  |  |  |  |  |
| **Domestic mammals** |   |  |  |  |  |  |  |  |
|  | 10 Sheep |  |  |  |  |  |  |  |
|  | 11 Cow |  |  |  |  |  |  |  |
|  | 12 Pig |  |  |  |  |  |  |  |
|  | 13 Horse |  |  |  |  |  |  |  |
|  | 14 Goat |  |  |  |  |  |  |  |
|  | 17 Dog |  |  |  |  |  |  |  |
| **Domestic mammals Total** |   |  |  |  |  |  |  |  |
| **Laboratory mammals** |   |  |  |  |  |  |  |  |
|  | 02 Rats |  |  |  |  |  |  |  |
|  | 03 Guinea Pig |  |  |  |  |  |  |  |
|  | 04 Rabbit |  |  |  |  |  |  |  |
| **Laboratory mammals Total** |   |  |  |  |  |  |  |  |
| **Reptiles** |   |  |  |  |  |  |  |  |
|  | 40 Lizard |  |  |  |  |  |  |  |
|  | 41 Snakes |  |  |  |  |  |  |  |
| **Reptiles Total** |   |  |  |  |  |  |  |  |
|   | **Grand Total** |  |  |  |  |  |  |  |

**General comments**

Please make comments if animals were used for **scientific** purposes in your school, then sign and date at the bottom of the page

**Reference:** Schools Animal Ethics Committee website[**http://www.det.wa.edu.au/curriculumsupport/animalethics/detcms/portal/**](http://www.det.wa.edu.au/curriculumsupport/animalethics/detcms/portal/)

*Australian code of practice of the care and use of animals for scientific purposes:* Reporting of projects

pp 18-19 2.2.37, 2.2.38 and 2.2.39

**Please complete**

1. **Briefly describe how animal use was integrated into the schools’ teaching program/s and the benefits to student learning**

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1. **For Categories 3 activities, briefly describe whether the educational objectives described in your proposal(s) were achieved**

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1. **Detail any problems or issues that arose during the care and use of the animals and how they were resolved or could be resolved in the future use of animals.**

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NOTE: The care of all animals in schools, whether used for scientific purposes or not, is covered by the Animal Welfare Act 2002

|  |  |  |
| --- | --- | --- |
| **Teacher in charge of school animal ethics committee** | Name: | Signature: |
| **School or college principal** | Name: | Signature |
| **Date** |  |

**The Licensee’s Annual Review of its Animal Use Activities (AISWA version)**

ALL information is required from ALL schools with an Animal Use Licence for 2015, whether animals were used in the school for scientific purposes or not.

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| **REPORTING YEAR 1 January 2015 – 31 December 2015** |
| 1. **Licensee (Name of School or College)**

*As stated in the current copy of your school’s licence to use animals for scientific purposes* | **Name:** *person named on licence***Address:** | **Licence Number** |
| 1. **Name of Animal Ethics Committee (AEC)**
 | **Schools Animal Ethics Committee (SAEC)** |
|  **Please tick (**✓**) the relevant box for the following questions:** | Yes | No |
| 1. **Does your school have a register (or records) of all SAEC approved animal use activities and are you able to identify current SAEC approved activities covered by this licence?**

 *Condition 1 of your licence to use animals for scientific purposes* |  |  |
| 1. **Have you implemented processes to help ensure that all teaching activities involving the use of animals comply with the Animal Welfare Act (2002) and the NHMRC’s Code of practice for the care and use of animals for scientific purposes)?**

*Examples of processes may include staff training and workshops (AISWA PD), Animal Ethics coordinator for the school, addresses to staff, school policy on animal use, etc.* |  |  |
| 1. **Have you implemented processes to help ensure that appropriate veterinary services are available when required?**

*Examples of processes may include checking for access to local vet and providing vet details to staff, budget for vet costs, etc.* |  |  |
| 1. **Have you implemented processes to help ensure that there are adequate numbers of appropriately trained and skilled personnel to care for the animals including during weekends and school holidays?**

*Examples of processes may include checking that staff caring for animals have relevant experience and qualifications, providing relevant training to staff to care for animals at the school, setting up a roster for weekends and school holidays, etc.* |  |  |
| 1. **Have you or any of the staff at your school been convicted of an offence under the *Animal Welfare Act* (2002) since the licence was issued or last renewed?**
 |  |  |
| **THIS IS NEW - make sure if your school has a licence, it is displayed.**1. **Are current copies of your licence displayed to the public at each place where animals are used or to be supplied for use for scientific purposes?**

**List the location/s where your licence is displayed:***E.g. office reception area* |  |  |
| 1. **Are there any changes to the details that were included on your school’s licence application form since the licence was issued or last renewed? For example name, address, contact details. If yes, please list the change/s below:**

*Condition 5 of your licence to use animals for scientific purposes* |  |  |
| 1. **Declaration**
 |
| **I declare that the above information is correct to the best of my knowledge.****School or College Principal (or authorised person signing on behalf of the Principal)****Name: Signature: Date:** |

*The Animal Welfare Act imposes penalties for providing false or misleading information. A licence may be suspended or revoked for providing false or misleading information.*