



## **POSITION DESCRIPTION**

### **Teaching Roles**

Santa Maria College is nestled in picturesque gardens overlooking the Swan River in Attadale, Western Australia. It is a Years 5 – 12 Catholic school for girls, both day and boarding with 1280 students including 150 boarders. Santa Maria offers a quality education inspired by Jesus Christ and the vision of Catherine McAuley.

#### **POSITION DESCRIPTION**

Each teacher is responsible for creating a positive and engaging learning environment that promotes growth in every student.

#### **RESPONSIBILITIES**

##### **Faith**

Teachers at Santa Maria College will:

- support the objectives and ethos of Catholic education and the mission and Mercy values of the College through personal example
- participate in the liturgical and prayer life of the College
- contribute to the religious life of the school and the spiritual development of students
- ensure the provision of a Catholic perspective in classroom activities
- participate in staff faith formation
- attain, and maintain through ongoing renewal, the relevant CEWA Accreditation to Teach in a Catholic School or Accreditation to Teach Religious Education

##### **Teaching and Learning**

Teachers at Santa Maria College will:

- develop teaching and learning programmes and assessment outlines aligned with current curriculum requirements
- develop teaching and learning programmes which cater for students with diverse learning needs
- establish challenging learning intentions and success criteria for all students
- incorporate a range of engaging teaching and learning strategies to develop students' knowledge, skills and 'Connecting Learning to Life' attributes
- have a strong understanding of current pedagogy and, in particular, how this pertains to girls' education
- create, select and incorporate a range of resources, including ICT, to engage students in their learning
- support teaching and learning initiatives which are part of the College's strategic plan
- provide quality, timely feedback and maintain records of students' progress

##### **Classroom Management**

Teachers at Santa Maria College will:

- provide a child-safe learning environment for all students
- maintain appropriate routines for the orderly management of the classroom
- employ positive, consistent and fair behaviour management strategies which enable students to work in a cooperative environment

## **Relationships**

Teachers at Santa Maria College will:

- contribute to the values of hospitality, compassion and justice in the College community
- foster high quality and respectful relationships with students
- actively engage in the pastoral care of students
- respect and foster the role of parents in their child's education and the College community
- establish and maintain cooperative working relationships with colleagues
- preserve confidentiality in matters relating to the dignity and good name of students, colleagues, parents, families

## **Participation**

Teachers at Santa Maria College will:

- attend and participate at Whole School, Learning Area and Year meetings
- fulfil Learning Area requirements relating to the marking, return and recording of student work
- adhere to College reporting guidelines
- work cooperatively with Learning Area colleagues
- support the HOLA in the promotion of the Learning Area
- contribute to the co-curricular program
- demonstrate professionalism

## **Professional Learning**

Teachers at Santa Maria College will:

- maintain in-depth knowledge of curriculum content
- attend and participate in whole-school professional learning activities
- participate in professional learning appropriate to individual and Learning Area needs
- discuss and exchange ideas with colleagues on current curriculum issues and developments
- engage in relevant Performance Development programs (WELCOME, NURTURE, GROW)
- complete training modules as required by Mercy Education Ltd.

## **Qualifications**

Teachers at Santa Maria College will:

- hold current registration with the Teacher Registration Board of Western Australia
- hold, or be working towards completion of, Accreditation to Teach in a Catholic School or Accreditation to Teach Religious Education
- maintain a valid Working with Children Check

## **SELECTION CRITERIA**

Successful applicants to the role of teacher will:

- support the Catholic and Mercy ethos and traditions of the College
- have experience in similar positions
- demonstrate excellent subject knowledge and a clear understanding of the curriculum
- have a strong understanding of current pedagogy and how this pertains to girls' education
- have highly developed teaching skills including the ability to differentiate activities
- have excellent ICT skills and have a clear understanding of how to integrate these into lessons
- be organised, flexible, creative and innovative
- have the ability to work independently and as part of a team
- have highly developed communication skills
- demonstrate a commitment to professional learning
- be highly professional in all aspects of the role