



POSITION DESCRIPTION | **PHYSICAL EDUCATION TEACHER**

Helena College is a non-religious, independent, co-educational school catering for students from Kindergarten to Year 12 in the beautiful Perth Hills, just 25 kms from Perth City.

Across two campuses in Darlington and Glen Forrest, we provide a balanced education, developing the whole child through the inquiry-led learning program, in the primary and middle school years, and prepare students for ATAR and general pathways in Years 10 to 12.

We believe educating students extends beyond the classroom. We provide a holistic learning program which includes Electives, Outdoor Education, camps, sports, arts, clubs and community projects for students to develop the key cognitive, social and emotional skills they need to flourish and be active members of our broader community.

Helena College has a Child Protection Program which is made up of rigorous work systems, practices, policies and procedures designed to maintain a child-safe environment within the College community. The care, safety and welfare of students are embedded in policies and procedures which ensure a commitment to zero tolerance of child abuse.

Working at Helena College means you become part of a collaborative community with a commitment to core values and close working relationships between students, staff and families. We also have a demonstrated commitment to teacher and staff professional development.

Role Description

Status	Permanent Part-time - 2 days per week for 39 Term Weeks (Tuesday and Wednesday)
Employment Conditions	In accordance with: Educational Services (Teachers) Award 2020 Helena College Council (Inc) Collective Agreement 2022 as varied and replaced from time to time
Salary Rate	Based on prior experience and qualifications
Effective Date	Term Three 2026
Reporting to	Head of Junior School / College Principal

Based at the Darlington Campus, the primary function of this position involves assuming responsibility for the quality delivery of a teaching and learning program in the area of Physical Education and Health (PE&H) - along with all other responsibilities including carnivals, inter-school events for a thriving PE&H program, etc.

The specific role of the teacher is to deliver quality structured primary curriculum to students in a safe, supportive, stimulating and inquiring learning environment. In addition, as camps are an integral part of school life, attendance on at least one camp per year is expected.

Duties

The Teacher will -

- Organise and provide developmentally appropriate education programs;
- Ensure adequate organisation and planning is implemented to achieve a positive learning environment;
- Communicate effectively and professionally, both orally and in writing, with students, parents, and other professionals on a regular basis;
- Demonstrate gains in student performance / achievement;
- Engage students in a learning environment which optimises their physical, cognitive and social development;
- Maintain, organise and manage the inventory of the College's physical education and sporting equipment and supplies for student use;
- Document, assess, celebrate and report on student progress and achievement according to the Western Australian Curriculum and Assessment Outline - identifying what the students know, understand, can do and value at different stages in the teaching and learning process;
- Relay particular student concerns to appropriate staff members, including the Head of Junior School - in accordance with College procedures;
- Plan, prepare for and participate in College endeavours and activities including carnivals, swimming lessons, inter-school sporting events, assemblies, trials and/or practice sessions
- Engage in co-curricular / camp activities and excursions as required



- Attend regularly, and contribute at, staff meetings;
- Undertake duty supervision in accordance with College Policies and procedures.

General Responsibilities

Teachers are required to -

- Promote the School Vision, Mission and Values;
- Create and develop a positive student learning environment;
- Provide exemplary teaching practices and professional behaviour;
- Develop and maintain collegial communication, co-operation and collaboration with all members of staff;
- Assist with the development, implementation and evaluation of appropriate curriculum programs;
- Be open to new ideas in education and contribute to curriculum debate within the College;
- Comply with the College's Health and Safety Policy and procedures;
- Be responsible and accountable for continuing compliance to our Child Protection Programme whilst maintaining a contemporary knowledge of our Policies and enact at all times.

Selection Criteria - Essential

- Degree or equivalent in the appropriate discipline to teach primary (K-5).
- Current teacher registration, Working with Children Check and Police check / clearance.
- Ability to deliver inspiring programs for students.
- Excellent lesson-planning and instructional skills.
- Knowledge of Information and Communication Technology.
- Highly developed verbal and written communication skills.
- Comprehensive understanding of 'Duty of Care', placing a high value on Child Protection and student wellbeing.
- Excellent interpersonal skills and organisational ability.
- Previous experience in a primary school environment is desirable.
- Commitment to quality pastoral care and whole person development of students.
- Willingness to engage in assemblies, extra-curricular activities, camps and excursions as an integral part of College life.
- Willingness and ability to apply the College's Vision, Mission and Values.

Helena College

Helena College has a strong and demonstrated commitment to teacher professional development, to ensure staff stay up-to-date with curriculum development and pedagogy related to their teaching practice.

The College

- Is an equal opportunity employer.
- Complies with the requirements of the Privacy Act.
- Has a strong commitment to WHS.
- Will not tolerate harassment of any kind.
- Has a no smoking policy.
- Expects a high standard of professional dress.
- Requires all staff to maintain a safe and tidy work area.
- Requires all staff to maintain effective class discipline and supervision to provide a safe and effective learning environment.
- Requires all staff to act in accordance with College Policies and the Staff Code of Conduct.