



POSITION DESCRIPTION

POSITION TITLE	Education Consultant, School Improvement	
REPORTS TO	Manager, Curriculum and School Improvement	
MAIN PEOPLE INTERACTIONS	INTERNAL Manager, Curriculum and School Improvement Manager, Leadership and Teaching Excellence Curriculum & Pedagogy Consultants Project and support officers	EXTERNAL Senior and middle leaders within member schools State and National Curriculum authorities Professional associations Tertiary, community, and industry partners
POSITION PURPOSE	The primary focus of this position is to assist in the implementation of an effective school's service. Central to this role is collaborating as part of a multidisciplinary team to provide a framework for school improvement and suite of tools and resources that support schools to develop and implement targeted improvement plans and strengthen curriculum leadership. This role contributes to enhancing educational practices as part of the Curriculum & Pedagogy Directorates broader educational support initiatives.	
PURPOSE, VALUES AND BEHAVIOURS	<p>PURPOSE</p> <p>To lead, serve and advocate for the WA Independent Schools sector.</p> <p>OUR VALUES</p> <ul style="list-style-type: none"> • Integrity • Service • Equity • Stewardship <p><u>Integrity – We build trust through honesty and integrity.</u> As a member organisation we are committed to honesty, truthfulness and acting in a way that builds trust with our stakeholders.</p> <p><u>Service – We actively listen, lead, and support our sector.</u> We deliver a positive and sustainable service to our members. We are responsive, we listen and lead our sector by offering the best evidence-based programs and services.</p> <p><u>Equity – We celebrate choice and diversity.</u> We encourage a workplace that celebrates and provides equal opportunities for all employees. This equity extends to our members where we advocate for our schools that provide diversity and choice in education for the Western Australian community.</p> <p><u>Stewardship – We responsibly and ethically manage resources entrusted in our care.</u> We promote the importance of independent education through strong stewardship and highlight that it contributes to a diverse choice in education. We seek new opportunities to advocate, deliver new solutions and programs that strengthen independent schools in Western Australia.</p> <p>EXPECTED BEHAVIORS AND ATTITUDES:</p> <ul style="list-style-type: none"> • Actively support AISWA's Purpose • Comply with AISWA's Values, Policies, Procedures, and Codes • Adhere to all Health and Safety laws and contribute to a safe and healthy workplace. 	

KEY POSITION RESPONSIBILITIES	TASK FOCUS AREAS
Support for Schools	<ul style="list-style-type: none"> • Adapt, develop, and implement diagnostic tools such as curriculum reviews/audits and surveys to inform school improvement planning. • Review, develop and implement tools and resources to address key domains of school improvement including data-driven decision-making, building an expert teaching team, leading curriculum implementation, and implementing effective instructional pedagogies. • Assist school leaders in collecting, analysing, and interpreting data to support evidence-based approaches to school improvement. • Support schools in designing and implementing targeted improvement plans that address specific areas of need. • Deliver professional learning in areas of identified need including effective instructional pedagogies. • Liaise with the School Curriculum and Standards Authority, the Department of Education, and other relevant partners to facilitate the implementation of NAPLAN and OLN in WA Independent Schools. • Provide guidance to schools to access and interrogate NAPLAN and other data sources to inform school improvement initiatives. • Adapt, develop, and implement mechanisms for monitoring the progress and impact of school improvement efforts.
Stakeholder engagement	<ul style="list-style-type: none"> • Engage with key stakeholders to advance the needs and interests of member schools. • Work collaboratively within a multidisciplinary team and across AISWA to ensure integrated service delivery. • Establish, build, and maintain alliances, partnerships, and strategic networks with a range of stakeholders, including cross-sector partners, academics, professional associations, State and National partners, and other relevant contacts. • Participate in relevant committees, advisory groups and panels with key stakeholders, ensuring alignment with AISWAs strategic directions.
Other	<ul style="list-style-type: none"> • Monitor relevant research and emerging issues, trends, priorities and areas of interest related to effective school leadership, teaching practices, and elements of effective schools. • Undertake other duties as assigned by the Director.
Position Selection Criteria	<ul style="list-style-type: none"> • Substantial teaching experience in schools and/or working in other relevant educational settings. • Experience in designing and leading successful school improvement projects in a school and/or policy setting. • Experience in the design and delivery of contemporary and high-efficacy teaching and learning programs. • Proven ability to apply continuous improvement processes to strengthen programs and improve outcomes. • Experience in planning and delivering professional learning with diverse audiences. • Ability to effectively collaborate with diverse teams and stakeholders. • Exceptional communication, presentation, and interpersonal skills. • Proficiency in current educational technologies and their integration into curriculum and pedagogy.
Qualifications	<ul style="list-style-type: none"> • Tertiary degree in education or a similar discipline.