



## POSITION DESCRIPTION

<b>POSITION TITLE</b>	<b>Education Consultant, Curriculum</b>	
<b>REPORTS TO</b>	<b>Manager, Curriculum and School Improvement</b>	
<b>MAIN PEOPLE INTERACTIONS</b>	<b>INTERNAL</b> Manager, Curriculum and School Improvement Manager, Leadership and Teaching Excellence Curriculum & Pedagogy Consultants Project and support officers	<b>EXTERNAL</b> Senior, middle leaders and teachers within member schools State and National Curriculum authorities Professional associations Tertiary, community, and industry partners
<b>POSITION PURPOSE</b>	The primary focus of this position is to provide P-12 curriculum leadership and support to grow leader and educator capability. Central to this role is collaborating as part of a multidisciplinary team to provide support for the planning and implementation of the WA curriculum (or alternative), including approaches to assessment and reporting, and contributing to cycles of school improvement and innovative practice. This role contributes to enhancing educational practices as part of the Curriculum & Pedagogy Directorates broader educational support initiatives.	
<b>PURPOSE, VALUES AND BEHAVIOURS</b>	<p><b>PURPOSE</b> To lead, serve and advocate for the WA Independent Schools sector.</p> <p><b>OUR VALUES</b></p> <ul style="list-style-type: none"> <li>• Integrity</li> <li>• Service</li> <li>• Equity</li> <li>• Stewardship</li> </ul> <p><b><u>Integrity – We build trust through honesty and integrity.</u></b> As a member organisation we are committed to honesty, truthfulness and acting in a way that builds trust with our stakeholders.</p> <p><b><u>Service – We actively listen, lead, and support our sector.</u></b> We deliver a positive and sustainable service to our members. We are responsive, we listen and lead our sector by offering the best evidence-based programs and services.</p> <p><b><u>Equity – We celebrate choice and diversity.</u></b> We encourage a workplace that celebrates and provides equal opportunities for all employees. This equity extends to our members where we advocate for our schools that provide diversity and choice in education for the Western Australian community.</p> <p><b><u>Stewardship – We responsibly and ethically manage resources entrusted in our care.</u></b> We promote the importance of independent education through strong stewardship and highlight that it contributes to a diverse choice in education. We seek new opportunities to advocate, deliver new solutions and programs that strengthen independent schools in Western Australia.</p> <p><b>EXPECTED BEHAVIORS AND ATTITUDES:</b></p> <ul style="list-style-type: none"> <li>• Actively support AISWA's Purpose</li> <li>• Comply with AISWA's Values, Policies, Procedures, and Codes</li> <li>• Adhere to all Health and Safety laws and contribute to a safe and healthy workplace.</li> </ul>	

KEY POSITION RESPONSIBILITIES	TASK FOCUS AREAS
<b>Support for Schools</b>	<ul style="list-style-type: none"> <li>• Provide leadership, support, and advice to implement the P-10 WA Curriculum and Assessment Outline, across all Learning areas and the WACE.</li> <li>• Plan and deliver professional learning to enhance the quality of teaching, assessment and reporting practices and the adoption of evidence-informed pedagogies, P-12 and across all Learning areas.</li> <li>• Update and develop resources that support high-quality approaches to curriculum, assessment and reporting practices.</li> <li>• Represent AISWA and coordinate membership within SCSA and ACARA curriculum advisory groups, ensuring effective dissemination of key messages and insights internally and with member schools.</li> <li>• Cultivate and expand learning area networks and communities of practice.</li> <li>• Lead and provide support for STEM initiatives aligned with State and National priorities.</li> <li>• Lead and provide support for bespoke programs, projects and initiatives aligned with State and National priorities.</li> <li>• Provide support for senior secondary educators to address curriculum challenges and opportunities, including proposed senior secondary reforms.</li> <li>• Adapt and refine resources and tools to effectively support P-12 curriculum implementation and improvement initiatives.</li> <li>• Work collaboratively within a multidisciplinary team and across AISWA to ensure integrated service delivery.</li> </ul>
<b>Stakeholder engagement</b>	<ul style="list-style-type: none"> <li>• Engage with key stakeholders to advance the needs and interests of member schools.</li> <li>• Work collaboratively within a multidisciplinary team and across AISWA to ensure integrated service delivery.</li> <li>• Establish, build, and maintain alliances, partnerships, and strategic networks with a range of stakeholders, including cross-sector partners, professional associations, State and National partners, and other relevant contacts.</li> <li>• Participate in relevant curriculum and advisory groups and panels with key stakeholders, ensuring alignment with AISWAs strategic directions.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Monitor relevant research and emerging issues, trends, priorities and areas of interest related to curriculum, teaching, learning, assessment and pedagogies.</li> <li>• Undertake other duties as deemed necessary to the role.</li> </ul>
<b>Position Selection Criteria</b>	<ul style="list-style-type: none"> <li>• Substantial teaching experience in schools and/or other relevant educational settings.</li> <li>• Sound knowledge and understanding of the Australian and Western Australian curriculum requirements (P-12) and associated National and State educational policy.</li> <li>• Experience in designing and leading successful curriculum projects in a school and/or policy setting.</li> <li>• Experience in planning and delivering professional learning with diverse audiences.</li> <li>• Sound knowledge and understanding of contemporary and high-efficacy teaching and assessment pedagogies.</li> <li>• Proven ability to apply continuous improvement processes to strengthen programs and improve outcomes.</li> <li>• Ability to effectively collaborate with diverse teams and stakeholders.</li> <li>• Exceptional communication, presentation, and interpersonal skills.</li> <li>• Proficiency in current educational technologies and their integration into curriculum and pedagogy.</li> </ul>

<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Tertiary degree in education or a similar discipline.</li></ul>
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