

## Education Assistant / Aboriginal and Islander Education Workers (AIEW)

\*Classroom Support Services Level 1 Grade 1 to Level 3 Grade 3

Wongutha CAPS is a Christian Boarding School for Year 11 and 12 Aboriginal students who predominantly come from remote towns and communities throughout Western Australia. The school is committed to supporting the health and wellbeing needs of students to enable them to effectively engage in the education and training opportunities available at the school.

We are seeking genuine, positive, enthusiastic individuals who enjoys working collaboratively and who values the support they provide for the health and wellbeing of students and staff. This person will make a positive contribution to the Wongutha CAPS team, be a good communicator, be flexible, approachable, and well-organized.

This position will report directly to the Principal.

### Essential qualifications, licenses required:

- Cert III in Education Support (or approved equivalent), or actively working towards obtaining
- LR License (Manual) with PTD (Passenger Transport Driver), (or ability to obtain, desirable to hold)
- Working with Children Check (can be acquired)
- Nationally Coordinated Criminal History Check
- First Aid Certificate

### To be suitable for this role, you will need to demonstrate the following requirements:

- Good written and oral communication skills, ability to interact with student with special requirements
- Good interpersonal skills, which will allow for the provision of educational programs to parents and teaching professionals, as well as to be able to work as part of a team.
- The ability to be able to deliver small group discussions, sessions, or demonstrations.
- Assisting teachers with the implementation of individual education programs.
- Ability to assist with the general health and wellbeing of students.
- PeaceWise course 'Everyday Peacemaking' (to be completed upon commencement of employment)

### Duties and Responsibilities include:

- Provide and support Christian pastoral care and discipleship.
- Adhere to the staff Code of Conduct and other relevant policies and procedures.
- Be conscious of and adhere to safety and health requirements for oneself, other staff, students, contractors, and visitors.
- Provide support and assistance to students in their own environment consistent with professional responsibilities.
- Assisting the teacher in the delivery of planned education programs and implementing small group discussions, sessions, or demonstrations.
- Providing feedback to the teacher on achievement of goals relevant to the individual education plan of students.
- Ability to assist in the operation of computers and digital technologies.

Positions will remain available until such time as a suitable candidate have been appointed.

**Please forward your resume to: [ea@wonguthacaps.wa.edu.au](mailto:ea@wonguthacaps.wa.edu.au)**

**To read more about our school, visit: <https://wonguthacaps.wa.edu.au>**