

Inclusive Education Consultant (Full-time)

Applications are invited from experienced educators to work with Independent Schools in WA to assist them in catering for students with a range of learning needs.

The position will be full-time (1.0 FTE), commencing mid Term 3, or as soon as possible after that, initially for a one-year contract with the possibility of extension beyond this period depending on continuation of funding.

The Role

The Inclusive Education Consultant will be part of a collaborative team at AISWA working to assist and support Independent schools.

Primary Responsibilities

- Advising and assisting school NCCD teams with collating, moderating and submission of the Nationally Consistent Collection of Data for School students with a disability.
- Advising and assisting school administrators with special education provision, funding applications and submissions.
- Providing support and advice to schools on provision of facilities, resources and equipment for students with disability.
- Travel to regional or remote AISWA schools as required in order to provide support
- Conducting professional development programs for teaching staff in the areas of disability, gifted education and child protection.
- An understanding of the relevant Equal Opportunity and Disability Discrimination legislation and Education Standards.
- Being accountable for professional documentation concerning all areas of responsibility.
- Providing an inclusive education.
- Differentiation and assessment adjustments for students with a disability/gifted.
- Advising and assisting with special education funding allocations.
- Demonstrate knowledge and understanding of current educational policies and practices in the area of disability and child safe practices.
- Providing specialist input regarding areas of disability and disability issues at system level.
- Collaborate with AISWA Psychology Service (ASPS)
- To keep up to date with current requirements in registration e.g. relating to students with disabilities and child protection.
- To develop relationships and partnerships with colleagues, school leaders, school staff and relevant organisations to cultivate a Child Safe culture in AISWA schools.
- Be cognisant of the current Non-Government Schools Registration Standards that relate to IE and Child Safe Organisations
- Work with the IE team to ensure relevant Child Protection Policies and Procedures are up to date.

Shared Accountabilities

- To provide advice to Independent schools, leadership teams on issues related to educational practices and provision for students with disability and child protection/safety.
- To provide ongoing specialist support to school staff on issues related to the education of students with disability.
- To promote best educational practices to improve learning outcomes for students with a disability.
- Assist schools to meet the educational needs of students with disability in collaboration with parents, school personnel and service providers.

Communication

Contribute to and support the work of the team to ensure channels of communication are effective within the team and across other teams in the AISWA office (e.g. training or providing information in the newsletter).

Selection Criteria

- Demonstrated skills in fostering inclusive school cultures that enhance the educational outcomes for all students, particularly students with special learning needs and disabilities.
- Experience and demonstrated effectiveness in the design and delivery of professional learning and training to adult populations.
- Excellent interpersonal and communication skills.
- Knowledge of and demonstrated expertise with students with disabilities and learning difficulties/disabilities.
- Experience and knowledge in the area of Child Safety including Mandatory Reporting.
- Demonstrated experience and ability in initiating, planning and managing specific projects.
- Working knowledge of the Disability Discrimination Act, Disability Standards for Education and other policy and legislation relevant to students with disabilities in education settings.
- Competent user of ICT in a work environment.
- A tertiary qualification in education.
- Ability to collaborate and build professional networks with other agencies and service providers.
- Current Working with Children Check.
- Drivers' License.

Desirable Criteria

- Experience in education for Gifted and Talented learners.
- Experience working with schools with a variety of educational, religious and philosophical backgrounds including CaRE schools.
- Knowledge of current trends and issues in child safe organisations and child protection legislation, policies and guidelines.
- Knowledge of and demonstrated expertise in one or more of the following areas:
 - Mental health, challenging behaviours
 - Recent Secondary School experience
 - Indigenous education
 - Other

For further information contact: Lynne Nixon at lnixon@ais.wa.edu.au or (08) 9441 1606.

Applications should be marked 'Private and Confidential' and include a Curriculum Vitae, copy of current Working With Children Check and National Police Clearance and/or current financial TRBWA membership, names and contact details of two professional referees, and a brief paragraph addressing each of the selection criteria.

Email or mail to:

Valerie Gould
AISWA
PO Box 1817
OSBORNE PARK DC WA 6916
vgould@ais.wa.edu.au

Applications Close: 4.00 pm, Friday, 18 June 2021

Employment Information Collection Notice

1. In applying for this position, you will be providing AISWA with personal information. We can be contacted at PO Box 1817, Osborne Park DC WA 6916 or at 3/41 Walters Drive OSBORNE PARK WA 6017, or by phoning (08) 9441 1600.
2. If you provide us with personal information, for example, your legal name and address or information contained on your resume, we will collect the information in order to assess your application for employment. We may keep this information on file for a period of up to 60 days if your application is unsuccessful in case another position becomes available unless you advise us otherwise.
3. AISWA's Privacy Policy contains details of how you may complain about a breach of the Australian Privacy Principles (APP) or how you may seek access to personal information collected about you. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others. The AISWA Privacy Policy can be viewed via:
<http://www.ais.wa.edu.au/scripts/privacy.cfm>
4. We will not disclose this information to a third party without your written consent.
5. We are required to collect information regarding whether you are or have been the subject of an Apprehended Violence Order and certain criminal offences under Child Protection laws. We may also collect personal information about you in accordance with these laws.
6. AISWA may store personal information in the 'cloud', which may mean that it resides on servers which are situated outside Australia.
7. If you provide us with the personal information of others, such as your Referees, we encourage you to inform them that you are disclosing that information to AISWA and why, that they can access that information if they wish, and that AISWA does not usually disclose the information to third parties.