



KINGSWAY
CHRISTIAN COLLEGE

POSITION DESCRIPTION HOME ECONOMICS TEACHER (SECONDARY)

Document Control and Change History.

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Section 1. School Identification

School Name

Kingsway Christian College, governed by the Kingsway Christian Education Association (KCEA) Inc.

Location

157 Kingsway, Darch, 6065 Western Australia

Section 2. Mission, Vision and Values

Kingsway Christian College is a co-educational non-denominational Christian day school with more than 1400 students enrolled in K-12. The College has a friendly professional team of staff, modern facilities and attractive employment conditions.

The College has in place organisational Mission, Vision and Values which reflect the strategic directions of the College governing body, the Kingsway Christian Education Association (KCEA) Inc.

At Kingsway, we support and nurture our students so they can excel in their education, strive for excellence and develop their individual character. The College campus technology and infrastructure is designed to support creativity and innovation.

The College is fully committed to the protection of children, and to this end has in place policies and procedures for the recruitment and screening of staff, suitable to work with children and young people, who meet the selection criteria. Kingsway is an alcohol, illegal drug and tobacco free campus.

Kingsway provides a supportive environment for staff and is committed to staff health and well-being through various initiatives including a Wellness Program, an Employee Assistance Program and free staff flu vaccinations.

Kingsway Christian College thrives on bringing out the best in its people who go on to influence the world around, for the glory of God.

Section 3. The Position

Title

Home Economics Teacher

Section/Department/Learning Area

Technology & Enterprise

Tenure

Commencing Term 1, 2021. Permanent position, subject to the satisfactory completion, by the appointee, of a six (6) month probationary period, to a standard acceptable to the College.

Workload

Full-time and part-time applications will be considered

Section 4. Remuneration Terms and Conditions

KCEA Inc. Teachers Enterprise Bargaining Agreement 2014-2017.

Section 5. Reporting

Overall responsibility for the College lies with the Principal supported by the Senior Leadership Team comprising the positions of Director of Corporate Services, Dean of Secondary, Dean of Primary, Dean of Christian Formation (Staff & Students), Director of Community Engagement and the Director of Information Technology and Learning.

Secondary teaching staff report to their relevant Head of Learning Area for all aspects of teaching and curriculum, and performance management.

Section 6. Duties and Christian Practices

General Teacher Duties

Educational

- teaching duties;
- conducting devotions;
- attend staff meetings or professional learning teams – one afternoon per week;
- professional development including education seminars and conference; and
- curriculum development.

Administrative

- maintaining student records;
- interviews with parents and/or teachers;
- parent/teacher meetings;
- completing teaching programs for each term;
- completing associated administrative tasks; and
- managing classroom budget.

Recreational – organise, assist and/or supervise:

- sporting events;
- excursions, outings and/or camps;
- performance events such as plays or choirs; and
- transport to and from such activities.

Miscellaneous

- playground supervision;
- prayer meetings;
- enforcing the students' uniform code;
- activities and socials associated with the year group; and
- other activities consistent with the educational task of the College.

Extra-curricular commitment

- a minimum of 40 pro-rata hours per year to undertake activities.

Section 7. Selection Criteria

Pre-requisites

1. As a minimum to meet the Professional Standards for Teachers in Western Australia, as set down by the Teacher Registration Board of WA (TRBWA) and hold current registration.
2. To have or obtain a valid Department of Education Criminal History Clearance (no more than 3 months old) prior to commencement of employment.
3. To have or have ability to provide a current and valid Working With Children Check Card.
4. To provide a written reference from your Church pastor/minister.

Essential

1. Personal faith and commitment to the Lord Jesus Christ including regular church attendance and a lifestyle consistent with the expectations of Christian faith.
2. Supportive of the aims, principles and tenets of Kingsway Christian Education Association Inc. at Kingsway Christian College.
3. Hold academic teaching qualifications that meet the Department of Education requirements for a Secondary Home Economics Teacher.
4. Prior successful experience as a Home Economics Teacher (teaching food and textiles) in a Secondary School environment, delivering the Western Australian Curriculum.
5. Demonstrated commitment to personal growth, education and welfare of young students.
6. Demonstrated high level inter-personal, problem solving, communication and conflict resolution skills in dealing with students, parents and staff.
7. Familiarity with a variety of teaching and learning strategies to meet students' needs and course objectives, including experience in teaching WACE courses if required of the appointment.
8. Ability to function and work collaboratively as a member of a Secondary school faculty and with other staff members.
9. Able and willing to be involved in the extra-curricular activities offered in the College.

Desirable

1. Have an understanding of Christian Education.

Section 8. Application

The successful applicant will be a committed Christian able to actively contribute to the Christian ethos of the College. A current reference from the applicant's Pastor or Minister, together with contact details of three referees, must accompany the application.

Please go to the College website at <http://www.kingsway.wa.edu.au/employment> for the Employment Application Information, Application Form and other required reading. Enquiries can be made to the Human Resources Manager on 9302 8720 or to HR@kcc.wa.edu.au.

Applications must include a completed Teacher Application Form, responses to the selection criteria above, a detailed CV and your Pastor's reference.

Applications Close: 12 noon, Thursday 5 November 2020

**Peter Burton
Principal
October 2020**