

## ENGLISH TEACHER (Fixed Term)

### THE SCHOOL

St Mary's Anglican Girls' School is an independent day and boarding school for over 1400 girls from Kindergarten to Year 12. The School is located close to the ocean in the northern suburb of Karrinyup and, during term time, is home to over 185 boarders.

Founded in 1921 in West Perth by the Reverend C.L. Riley, St Mary's moved to Karrinyup in the 1960s. The School is proud of its Anglican tradition, ethos and connections, and has a proud tradition of providing a rich and rewarding education for young women to live, learn and grow. The School strives to ensure each student is nurtured as an individual and feels she is an important member of the St Mary's family.

St Mary's has a range of excellent facilities including the Lady Wardle Performing Arts Centre, the Lady Treatt Music and Dance Centre, Dannatt and Hearn Halls for sport, and the Sir Thomas Wardle Swimming Pool Complex. St Mary's also has a 100-acre property at Metricup, north of Margaret River, where a state-of-the-art outdoor education facility has been developed.

### ROLE

We are looking for an excellent classroom practitioner who has enthusiasm and experience to contribute to our very successful English Department. Sound knowledge of the Western Australian Curriculum, and experience teaching English across Years 8 to 12 is essential.

The role includes planning, implementing and assessing a challenging academic programme to cater for a wide range of students' needs.

### ENGLISH AT ST MARY'S

The English Department offers stimulating and challenging courses in English subjects across Years 7 to 12 and is committed to developing literacy throughout the Senior School.

Students in Years 7 to 10 are taught common courses based on the Western Australian Curriculum. Students learn about the English language and how to use it effectively through their study of a wide range of written, spoken, multi-modal and visual texts. Our courses are designed to foster a lifelong interest in language and a love of reading and creating texts. Students are invited to enter competitions and listen to visiting writers, poets and performing artists in order to extend their class studies of English. English teachers collaborate to develop courses and share resources.

In Years 11 and 12 students may elect to study ATAR or General English or ATAR Literature.

St Mary's Anglican Girls' School is a one to one laptop school.

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## DUTIES AND RESPONSIBILITIES

The responsibilities of this position include:

- Utilise a wide range of teaching strategies to meet learning needs of students.
- Work collaboratively with colleagues to implement programs.
- Participate in department meetings, including marking moderation and planning for upcoming assessments.
- Develop stimulating and varied teaching materials.
- Meet deadlines and provide relevant feedback.
- Attend Parent Teacher meetings and respond to parent queries in a timely and professional manner.
- Use SEQTA to record absences, marks, lesson plans, feedback and reports.
- Actively participate in personal development activities.
- Participate in pastoral care activities.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

## EDUCATION, EXPERIENCE, SKILLS AND PERSONAL QUALITIES

### Education/Qualifications

#### *Essential*

- Tertiary qualifications or equivalent.
- Registration with the Teacher Registration Board of Western Australia.

### Experience and Skills

#### *Essential*

- Recent experience teaching WACE courses for Year 11 English.
- Recent experience teaching the Western Australian Curriculum and Assessment Outline (English) to classes from Years 8 to 10.
- Experience integrating ICT in the teaching and learning process.
- Excellent classroom teaching skills.
- Familiarity with the Western Australian Curriculum and Assessment Outline (English), and with SCSA courses for Years 11 and 12 English.
- Excellent organisational and time-management skills.
- Excellent lesson planning and assessment writing skills.
- Experience in assessing student work according to the Achievement Standards and SCSA grades, and providing helpful feedback for students.

### Personal Qualities

#### *Essential*

- Willingness to work collaboratively as part of a team.
- Ability to manage a number of diverse tasks successfully within a busy school environment.
- Ability to communicate positively and effectively with members of the School community.
- A commitment to ongoing professional development.
- Willingness to participate in co-curricular activities.
- A good sense of humour with a positive outlook.

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St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with our Child-Safe Framework. A Working with Children Check and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.

## WORKING RELATIONSHIPS

During your role you will have contact with the following groups of people:

### Internal

Head of English  
English teachers  
Senior School teachers  
Students

### External

Parents, guardians or relatives of students  
AISWA  
SCSA

## CONDITIONS

This is a fixed term, full time position.

**Reports to:** Head of English

**Location:** St Mary's Anglican Girls' School, Elliott Road, Karrinyup

**Period:** 2 June 2020 to end of Term 2 2021

**Conditions:** In accordance with the St Mary's Anglican Girls' School Enterprise Agreement 2018

## APPLICATIONS

Applications, outlining your suitability for the position and including a curriculum vitae and the names and telephone (mobile) numbers of three referees, should be addressed to:

The Principal  
St Mary's Anglican Girls' School  
PO Box 105  
Karrinyup WA 6921

Your application should include a covering letter which should be a maximum of one typed page.

*Applications can be submitted online at the St Mary's website and close **4pm Monday, 24 February 2020.***

***Thank you for your interest in this position at St Mary's Anglican Girls' School***