



Serpentine Jarrahdale Grammar School

ICT Support Technician

Full time

We are looking for a suitably qualified, highly motivated and enthusiastic ICT Support Technician

Selection Criteria:

The successful candidate will be able to:

- Resolving Level 1 & 2 technical issues
- Install, maintain and undertake necessary upgrades of all hardware, software, operating systems and applications
- Troubleshoot system problems and find workable solutions
- Work with the primary client to assist in daily operational requirements
- Assist in the configuration and optimization of the local network servers in correspondence with Management
- Work with the Technology Team to manage enterprise infrastructure and systems
- Assess hardware/software needs and manage purchases through the Systems Manager
- Conduct compliance auditing of systems and reporting
- Utilising helpdesk software

Highly desirable:

- Previous level 1 experience (less than 2 years) is ideal
- IT graduate (either University or TAFE)
- Excellent communication skills both written and verbal
- Strong customer service skills
- Knowledge with Apple MAC, iPads, Windows suite, networks

For additional information regarding the position, please contact Mr Brad Krokosz, Head of Curriculum on 08 9526 5000.

Applications:

If you are interested in applying for this position, please include the following:

- Completed SJGS application form
- A written statement outlining your reasons for applying and addressing the selection criteria
- Current Resume of Curriculum Vitae
- Academic transcripts
- Working with Children Qualification

- Evidence of Australian work rights (Australian birth certificate, Australian passport, Australian citizenship or Australian work rights visa)
- Statement of service

Applications close 12 noon Monday, 28 November 2016 and should be addressed to the Principal, Patricia Rodrigues and may be emailed to principal@sigs.wa.edu.au

For more general information contact:

Mrs Kim Chappell
Personal Assistant to the Principal
9526 5009
kchappell@sigs.wa.edu.au

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