

# School Operations Support Team

Additional support for AISWA Member Schools in 2026



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**Helen Aguiar**

Director School Programs  
and Services: AISWA

AISWA is pleased to introduce enhanced support for Member Schools in 2026 through a series of new and strengthened partnerships across key operational areas. These initiatives respond directly to growing sector needs and have been carefully developed throughout 2025 in consultation with Member schools.

Our expanded support spans policy and compliance, investigations, industrial relations, work health and safety (WHS), and human resources. Together, these services are designed to provide Member Schools with timely, expert assistance and greater confidence in managing complex operational matters.

The Programs and Services Directorate, through the School Operations Support Team at AISWA, will continue to be your first point of contact. For most matters, **we encourage schools to contact AISWA in the first instance**. Our team will provide initial guidance and, where appropriate, connect you with one of our trusted partners. Schools are also welcome to contact AISWA partners directly for high-level or specialist matters.

We encourage all Schools to make full use of these new supports, which are available as part of your AISWA membership. Feedback will be collected throughout the year to ensure these services continue to meet the needs of schools.

**Helen Aguiar**

DIRECTOR SCHOOL PROGRAMS AND SERVICES

AISWA

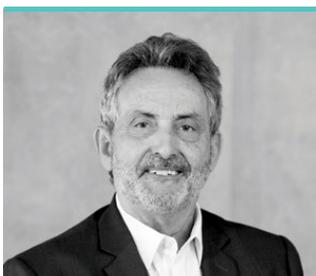
HAguiar@ais.wa.edu.au

## Acknowledgement of Country

The Association of Independent Schools (AISWA) acknowledges the Traditional Owners of Country throughout Western Australia and recognises their continuing connection to land, waters and community. As we share our knowledge of teaching and learning, may we also pay our respects to First Nations Peoples and their cultures and to elders both past and present.

# Who to call

## AISWA School Operations Support Team



**Frank Italiano**

### ROLE

## School Operations Support Manager

### SPECIALTY

Registration, mandatory reporting, policy and compliance

**CONTACT** [Fitaliano@ais.wa.edu.au](mailto:Fitaliano@ais.wa.edu.au) | **P** 0429 348 151



**Diana Currie**

### ROLE

## School Business and Finance Consultant

### SPECIALTY

School business and finance

**CONTACT** [DCurrie@ais.wa.edu.au](mailto:DCurrie@ais.wa.edu.au) | **P** 0447 838 032



**Jane Schwarzingger**

### ROLE

## School Operations Support Consultant

### SPECIALTY

Contracts, policy, WHS, industrial relations, compliance, reportable conduct and mandatory reporting

**CONTACT** [JSchwarzingger@ais.wa.edu.au](mailto:JSchwarzingger@ais.wa.edu.au) | **P** 0447 265 942



**Nigel Briggs**

### ROLE

## School Operations Support Consultant

### SPECIALTY

Industrial relations, staff performance, contracts, policy, investigations, reportable conduct and mandatory reporting

**CONTACT** [Nbriggs@ais.wa.edu.au](mailto:Nbriggs@ais.wa.edu.au) | **P** 0438 200 885

# 1

## AISWA and Chamber of Commerce and Industry WA (CCIWA) Partnership

Industrial relations, Workplace Health and Safety (WHS) and Human Resources

AISWA is delighted to announce a new partnership with the Chamber of Commerce and Industry WA (CCIWA) commencing in 2026. This collaboration provides all AISWA Member Schools with enhanced access to expert advice, resources and professional services.

CCIWA is a Member organisation. CCIWA's partnership with AISWA will allow Member Schools to **receive benefits associated with membership of CCIWA at no additional cost** to your AISWA membership.

### What this partnership means for your school

**As part of their AISWA membership, every Member School has access to a comprehensive suite of services, including:**

#### Employee Relations Helpline (ERH):

Unlimited telephone advice on employee-related matters | Phone: (08) 9365 7660

#### Employment contract and HR document review:

Up to three reviews per year, including policies, contracts and termination letters

Email: BusinessLawWA@cciwa.com

#### HR Health Check:

An online assessment of HR policies and processes, followed by a complimentary consultation

#### Respect@Work Assessment:

Online assessment of compliance with sexual harassment and discrimination obligations, with follow-up support

#### Work Health and Safety advice:

Unlimited telephone advice on WHS matters | Phone: 1300 414 313

#### Business Compliance Health Check:

Online legal and compliance risk assessment with follow-up from CCIWA's legal team

**Webinars:** Regular free webinars on industrial relations and WHS topics

**Business Toolbox:** Access to practical guides, checklists, templates and articles covering HR, operations, growth and training

**AISWA Member Schools are also eligible to receive services at Member discount rates including:**

HR Management Kits and Guides Subscriptions

HR Consulting

Workplace and Employment Law Services

Workplace Training and Modern Learning Solutions

Work Health and Safety

Corporate and Commercial Law Services

Exclusive Member Offers

Member Events and Discounted Event Tickets

## Next Steps

**To activate your school's access, please complete the CCIWA Partnership Form.**

Information provided will be securely shared with CCIWA to enable service access and communication about upcoming opportunities.



AISWA:  
[CCIWA Partnership Form](#)

## 2

### AISWA and Standards and Performance Pathways (SPP) Partnership

Policy and Compliance

AISWA is proud to partner with Standards and Performance Pathways (SPP) to strengthen policy and compliance support for Member Schools.



**Through this partnership, schools will have access to:**

A school registration audit document to support readiness for re-registration

A set of starter policy templates for 2026

Updated AISWA policy and procedure writing guidelines

A staged plan to add further essential policies and operational registers, such as complaints and conflicts of interest, throughout 2026 and 2027

**Background to SPP**

- SPP is a cloud-based platform accessible via any web browser
- The platform is hosted on AWS, with all data stored within Australia
- Each school has its own secure, segregated account
- No data is shared with third parties
- No installation, tailoring or implementation is required
- Access is by invitation only and controlled by the school
- Schools determine how many staff members they invite to their account



**These resources will be available via a link in the AISWA Member Portal, that will then require schools to create an account.**

We anticipate that AISWA Member Schools will be able to access this service in Week 5 of Term 1, beginning 2 March.

AISWA:  
[Members Portal](#)



Independent schools can rely on AISWA for guidance, clarity and support when navigating complex operational matters.

# 3

## Investigation Panel

Investigation Services

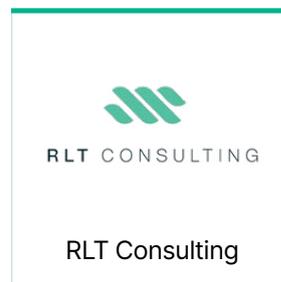
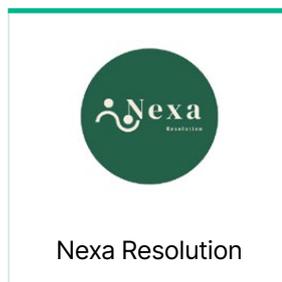
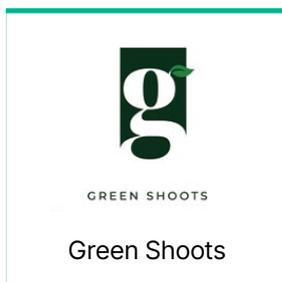
AISWA has established a panel of four specialist investigation service providers, each with strong experience in school-based matters. This initiative supports schools to access trusted, high-quality investigation services through a streamlined and transparent process.

The Investigators Services range with backgrounds in education, legal and HR experience.

AISWA Member Schools are eligible for a **20% discount on standard fees** offered by panel providers.

### Approved Investigation Service Providers

The AISWA Investigation Panel includes:



Each provider brings distinct expertise to support a range of investigation needs.

#### First Point of Contact for Schools

Schools with investigation-related enquiries should initially contact the AISWA School Operations Support Team, who can provide guidance on the nature of the issue and help determine the most appropriate next steps.

Where further support is required, schools will be directed to AISWA Buyer Connect to formally request investigation services.

### Requesting Investigation Services via AISWA Buyer Connect

AISWA Buyer Connect is the dedicated platform for submitting investigation service requests.

Through the platform, schools can:

- Submit a request for quote under the **Investigations** category.
- Their request will be automatically shared with all **AISWA-approved investigation panel providers**.
- Receive proposals and quotes directly through the platform
- Select the investigator that best meets their needs by accepting the quote.

The **Investigations** category is ring-fenced and accessible only to AISWA-approved providers, ensuring confidentiality, quality, and compliance.

### How Provider Responses Work

All panel investigators receive each investigation request. Providers will respond only if they believe they are well placed to meet the school's specific needs.

Proposals and quotes are submitted through AISWA Buyer Connect, supporting transparency, informed choice, and strong governance.

### Accessing Provider Information

Detailed information about each investigation provider is available within AISWA Buyer Connect.

### Schools can:

Navigate to the **Organisation** tab

Use the search function and type **"Investigations"** to view provider profiles

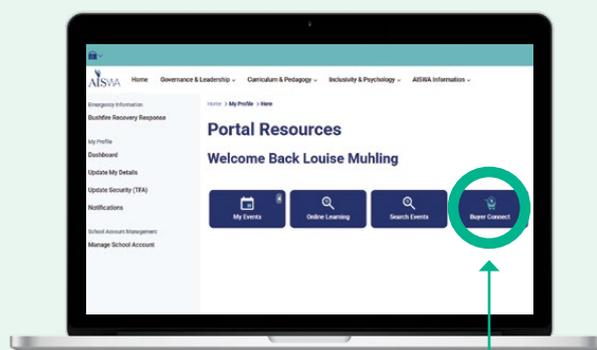
## What Is AISWA Buyer Connect?

AISWA Buyer Connect is an easy-to-use procurement platform designed specifically for Independent Schools. It streamlines procurement, improves visibility and governance, and enables schools to compare multiple quotes and proposals in one place.

### Getting Started with Buyer Connect

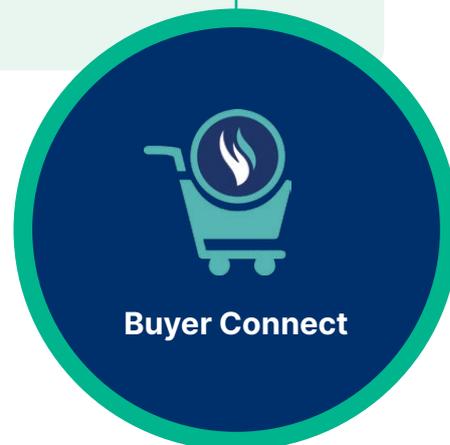
Accessing AISWA Buyer Connect is simple.

If you already have an **AISWA user profile** in the Member Portal, Buyer Connect can be accessed directly via the button provided — **no additional sign-ins are required** (single sign-on).



### For users new to the AISWA Member Portal:

- Set up an AISWA user profile to access the Member Portal
- Log in and navigate to **Buyer Connect**
- Use the available support materials and guides to familiarise yourself with the platform



Buyer Connect:  
[Learn more](#)

To learn more about AISWA Buyer Connect, including access to a range of support resources and instructional videos, please visit:

<https://www.ais.wa.edu.au/aiswa-buyer-connect>

# Additional support services for schools may be accessed via the QR codes below:



[Mandatory reporting of Child Sexual Abuse](#)



[WA Police](#)



[Department of Communities](#)

Reporting of other forms of abuse (non-mandatory report)



[Work Health and Safety Act 2020 \(WA\) \(the Act\)](#)



[TRBWA - Section 42](#)



[NGRS \(Non-Government Schools Regulator\)](#)

Reportable Incident Notification



[Reportable Conduct Scheme](#)

Ombudsman WA



[Children and Community Services Act 2004](#)

For further details, contact:

**Helen Aguiar**

Director School Programs and Services

AISWA

HAguiar@ais.wa.edu.au

**ASSOCIATION of INDEPENDENT SCHOOLS of WESTERN AUSTRALIA**

Suite 3/41, Walters Drive, Osborne Park, Western Australia, 6017

**TELEPHONE** (08) 9441 1600 | **ais.wa.edu.au**

