# School Funding and Finances – A Beginners Guide Hale School Lecture THeatre

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| **Time 8 July 2016** | **Program** | **Responsible** |
| 8:00am8:20am8.30am9:00am10:00am10:20am11:20am12:30pm1:30pm2:30pm3:30pm | Registration – tea and coffee on arrivalWelcome How Schools are Funded:* How Commonwealth funding works and future direction its likely to take
* ICSEA and SES
* How State funding works
* Applying for government funding, including from the BGA
* School fees
* SWD Funding
* Donations

Morning teaStatutory Returns:* Financial Questionnaire
* Census – State and Federal
* ACNC
* STATS
* BAS, FBT & GST

Governance and Risk Management:* How the roles fits in relation to the Board, Principal and staff
* The role of the Company Secretary
* Risk Management in schools – broad overview
* Compliance

LunchSchool Budgets and Financial Planning:* Reporting to the Board
* Budgeting in a school context
* Debtors management
* Cash flow forecasting management
* Benchmarking
* Assets management
* Servicing loans

Payroll Management:* EBA
* Timesheets
* Leave records
* Compliance

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