

AISWA 2016 USA Study Tour Pre-Tour Checklist

- Book flights to the USA**
Arrive Portland on or before 10 April, depart Albuquerque after midday on 23 April.
- Arrange Visa Waiver via ESTA website**
<https://esta.cbp.dhs.gov/esta/>
- Arrange Travel Insurance**
- Register travel with Smart Traveller**
<http://www.smartraveller.gov.au/>
- Complete online [Photograph Disclaimer Form](#)**
- Arrange any pre/post tour accommodation**
For hotel bookings you can contact these people directly and they should be able to arrange the additional nights in the same room at your personal/school expense.

Portland - Christine Scott - Christine.Scott@Hilton.com
Santa Fe - Cindy Gromatzky - Cindy.Gromatzky@Hilton.com
- Arrange spending money/allowances for evening meals not provided in tour cost.** (*Don't forget to include additional provisions for tipping!*)
- Arrange any pre/post tour transfers.**
- Set-up International Roaming (and purchase data roaming package if available)**
Or purchase pre-paid sim on arrival: <http://www.travelgear.com.au/t-mobile-usa-pay-by-the-day-sim-card/>
- Remember to pack:**
Power adaptors, chargers (phone, iPad, camera), extra SD card for cameras, name badge, business cards etc. We ask that you dress in smart-casual attire when visiting schools and attending briefings. Consider including a small umbrella in your check-in luggage.