



JOB DESCRIPTION
YEAR 7 TEACHER: ENGLISH/HASS SPECIALIST

Employment Conditions	Fulltime, fixed term for Semester 2 2024 In accordance with the St Mary's Anglican Girls' School Enterprise Agreement
Reports to	Head of Year 7
Last Revised Date	April 2024

Our overarching purpose is **to engage hearts and ignite curious minds**.
Our intent is to enable staff to flourish in a supportive and inspirational environment that encourages personal and professional growth.

OUR PURPOSE: To engage hearts and ignite curious minds.

OUR VALUES: • Courage • Respect • Aspiration • Compassion • Integrity

The Year 7 Centre is located within our Senior School campus. The Year 7 program facilitates strong relationships between a classroom teacher and their students.

Members of the Year 7 teaching team teach a combination of the core subjects of English, Humanities and Social Sciences, Science and Mathematics. Year 7 Art, Physical Education, Music, Religious Studies, Digital Technologies and Languages are taught by specialist teachers.

A teacher assigned to a pastoral care group, will also teach at least one of the MESH subjects to that group. In a major intake year, this allows one teacher to form strong relationships with each of their students.

ROLE

This Year 7 teacher role involves teaching Year 7 English and HASS and having primary responsibility for the pastoral care of a Year 7 class. The role may also include teaching Year 8 to 10 English and/or HASS.

RESPONSIBILITIES

Teaching and Learning

- Plan and implement coherent, well sequenced teaching and learning programs that engage students and maximise learning.
- Use a range of teaching strategies to deliver quality teaching programs that are responsive to the learning strengths and needs of students.
- Use assessment feedback to inform teaching practice.
- Establish inclusive, supportive learning environments.
- Develop, select, and use informal and formal, formative, and summative assessment strategies to assess student learning.
- Prepare and deliver timely and targeted feedback and reports to students and parents.

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Pastoral Care

- Actively participate in pastoral care and wellbeing programs and other cocurricular activities. Some cocurricular activities will occur outside normal school hours.
- Communicate with students, colleagues and parents/guardians in a respectful, clear, caring and professional manner.
- Actively participate in Year 7 camps and activity afternoons.
- Attend Year 7 Canberra/Sydney tour in Term 3.

Other duties

- Participate in school functions including Speech Night and Parent Teacher evenings.
- Carry out supervisory duties as required.
- Engage in professional reading and development as part of an expectation of continual professional learning.
- Participate in department meetings and whole staff meetings. Some of these may occur outside of normal school hours.
- Abide by the staff Code of Conduct and other School policies.
- Any other duties as may be required.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

EDUCATION, EXPERIENCE, SKILLS AND PERSONAL QUALITIES

Education/Qualifications

Essential

- Relevant tertiary qualifications or equivalent.
- Registration with the Teacher Registration Board of Western Australia.

Experience and Skills

Essential

- Experience in teaching English and/or HASS for Years 7 and 8.
- Experience in writing assessment tasks for Year 7 English and HASS.
- Understanding and awareness of the Western Australian Curriculum for Year 7 English and HASS.
- Experience in using Learning Management Systems eg SEQTA.
- Experience in the use of technology and the ability to demonstrate appropriate pedagogy for a 1 to 1 environment.
- Experience in pastoral care roles.
- Ability to maintain a high level of resilience and emotional agility.
- With personal responsibility and through collaboration and teamwork, be able to successfully navigate and manage change.
- Be able to use your personal and problem-solving skills to manage and work collaboratively through conflict, to resolution.

Desirable

- Understanding and awareness of educational issues in an all-girls' environment.

Personal Qualities

Essential

- Excellent classroom teacher.
- Excellent organisational and time management skills.
- Ability to work collaboratively as part of a team.
- Ability to successfully manage a number of diverse tasks in a busy school environment.
- Ability to communicate positively and effectively with all members of the school community.
- A commitment to ongoing professional development.
- Participation in co-curricular activities.
- A good sense of humour with a positive outlook.

WORKING RELATIONSHIPS

Internal

Principal
Executive staff
Administrative staff
Head of Year 7
Year 7 teachers
Teaching staff
Students

External

Parents, guardians or relatives of students
AISWA
SCSA

OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with our Child-safe Framework. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.